



STATE RELATIONS AND ASSISTANCE DIVISION
TECHNICAL ASSISTANCE (TA) REQUEST FORM

SECTION I - Requester Information

Requesting Agency/Organization:

State Juvenile Justice Specialist:

OJJDP Contact:

Requestor's Name:

Date Request Submitted:

Title:

Address:

Phone:

Fax:

E-mail :

Date(s) TA Request is Needed:

SECTION II - Type of TA Request

Indicate Type of Request:

Formula Grant

JABG

Title V

Go to Section II(a)

Go to Section II(b)

Go to Section II(c)

SECTION II(a) Formula Grant Requests

Indicate every Formula Grant purpose area that applies to this TA request:

- 1: Aftercare/Reentry, 2: Alternatives to Detention, 3: Child Abuse and Neglect Programs, 4: Children of Incarcerated Parents, 5: Community Assessment Centers (CAC), 6: Compliance Monitoring, 7: Court Services, 8: Deinstitutionalization of Status Offenders, 9: Delinquency Prevention, 10: Disproportionate Minority Contact, 11: Diversion, 12: Gangs, 13: Gender-Specific Services, 14: Graduated Sanctions, 15: Gun Programs, 16: Jail Removal, 17: Job Training, 18: Juvenile Justice System Improvement, 19: Mental Health Services, 20: Mentoring, 21: Native American Programs, 22: Planning and Administration, 23: Probation, 24: Restitution/Community Service, 25: Rural Area Juvenile Programs, 26: School Programs, 27: Separation of Juveniles From Adult Inmates, 28: Serious Crime, 29: Sex Offender Programs, 30: State Advisory Group (SAG) Allocation, 31: Substance Abuse, 32: Youth Advocacy, 33: Youth Courts, 34: Strategic Community Action Planning

SECTION II(b): JABG Requests

Please indicate every JABG purpose area that applies to this TA request:

- 1: Graduated sanctions, 2: Corrections/detentions facilities, 3: Court staffing and pretrial services, 4: Prosecutors (staffing), 5: Prosecutors (funding), 6: Training for law enforcement and court personnel, 7: Juvenile gun courts, 8: Juvenile drug courts, 9: Juvenile records system, 10: Information sharing, 11: Accountability, 12: Risk and needs assessment, 13: School safety, 14: Restorative justice, 15: Juvenile courts and probation, 16: Detention/corrections personnel, 17: Reentry

SECTION II(c): Title V Requests

Please check the types of training being requested:

- Training 1 -- Community Team Orientation Training (1/2 day)
- Training 2 -- Community Data Collection and Analysis Training (2 day)
- Training 3 -- Community Plan and Program Development Training (1 day)
- Program Evaluation and Performance Measurement Training (1 day)
- Prevention Policy Boards (PPBs): Recruiting, Developing, and Keeping Boards Alive (1/2 day)
- State Advisory Group (SAG) Training (1/2 day)
- Other customized training to meet State-specific needs. Go to Section III.

SECTION III – Description of TA Request

Provide concise and complete information in each section below. When completing the form electronically, the size of each section will increase as needed to accommodate the additional content. If using paper format, add additional pages as needed.

- 1) **Problem Statement:** Describe, as specifically as possible, the condition or issue for which the training or technical assistance is requested.
- 2) **Previous Efforts:** Have there been any previous attempts to address the condition or issue for which the training or technical assistance is requested? If so, what action(s) were taken and what were the results?
- 3) **Training or Technical Assistance:** Describe what type of training or technical assistance you would like to receive.
- 4) **Target Audience/Recipients:** List the intended audience or recipients of the training or technical assistance?
- 5) **Goals and Outcomes:** Describe the goals and outcomes you would like to achieve as a result of this training or technical assistance. Include how this will assist you in achieving the goals of specific purpose areas indicted above.
- 6) **Resources/Consultants:** Are there any specific resources you need or consultants from whom you would like to receive training or technical assistance? If so, please describe these resources and provide consultant/provider contact information. If not, please describe the specific areas of expertise that would be helpful.

Send your completed form to your State Juvenile Justice Specialist.
For contact information, go to: <http://www.ojjdp.ncjrs.org/statecontacts/resourcealist.asp>

For information on available training and technical assistance go to: www.ojjdp.ncjrs.gov.

Please note that all TA requests must be submitted to OJJDP for consideration at least 60 days prior to the proposed date of an event.

For further information please contact:
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